

PTCO Minutes 7-8-2024 **Revised 08-27-24 see below in red.**

In attendance:

Meredith Slack, Mandie Oxendine, Amy Spooner, Marshall Spooner, Misty Spalding, Kandee Swindle, Jenny Kragness, Elizabeth Preston. **Online:** Chantel Giongco, Anna Mitchell, Veronica Brown.

Meeting Began: 6:15 pm

Previous Minutes were approved 1st- Elizabeth, 2nd Amy- No opposed

TREASURER UPDATE:

Checking: \$11,125.10

Savings: \$10,000.30

Drama: \$6,674.84

PTCO total Checking: \$4450.26

New Business:

1. -2024/2025 Nomination Acceptance: Auditor: Kim Green-Soto. Elizabeth 1st, Amy 2nds motion passes.
2. -Closure of CA State Corporation: Pending 4 month wait.
3. -Scholarship Committee: Scholarship Payments. Written and Approved. Set for Checks.
4. -Audit Committee: to be completed on the 16th of July.

Upcoming Events:

1. -Link Crew Training Lunch: 8-6 and 8-7. 8-1pm 25 Students, 4 Staff. Chantel and Meredith to organize and deliver food.
2. -New Parent/Student orientation: 8-12
3. -School Begins: 8-14
4. -Back to School Auction: 8-30 to 9-2
5. -Back to school night: 8-29

Past Events: Tabled for future meeting TBD.

Budget Items:

Motion to approve the 2024-2025 Budget. Elizabeth 1st. Misty 2nd. No opposed, Motion passes.

Fundraising Committee Report:

-Back to School Auction

Open Floor:

-Petty Cash: Meredith. Cannot deal in cash. Suggestions made by Kandee and Mandie as to use of debit card. (From Treasure and Financial Secretary: policy in addition to pre-authorized checks, we add a debit card check out program that each member fills out the form to sign-in/out card, Policy and procedures) Marshall 1st/ Mandie 2nds motion passes.

NEXT MEETING: 8/5/2024 AT 7PM, location TBD/virtual. MEETING ADJOURNED: 8:30PM

REVISION: Details for New Committees (New Parent Orientation and Back to School Night and the Members) to be included in the Minutes.